

Shipping instructions

energy from biomass and waste 2008



David L. Lawrence Convention Center
Pittsburgh, Pennsylvania

October 14th - October 16th, 2008



1. Your partner

Cretschmar
MesseCargo GmbH
Reisholzer Bahnstr. 33
40599 Düsseldorf

Ute Nordmann
Phone: +49-211-7401 279
Fax : +49-211-7401 276
Email: ute.nordmann@cretschmar.de

In Pittsburgh:

Airways Freight Corp. / Mr. Jim Kelty
Contact details will follow!

2. Latest Collection of Freight

Please contact us, because this depends on the place where the goods have to be picked up!

3. Packing

Seaworthy packing is required for ocean freight transport, Export standard for airfreight!.

It is imperative that materials are crated or palletised to enable the multiple handling via forklift or pallet truck. We recommend the use of strong durable and re-usable crates with screw-down lids to pretend loss or damage!

Goods for temporary importation (exhibits, displays, poster and similar) must be packed separately from consumable items for permanent import into the USA (give-aways, printed matter, etc.)

Please note that the import regulations for wooden packages apply in the USA.

4. Case Marking

Each package must be clearly marked on two sides with the following information:

EWB 2008
David L. Lawrence Convention Center
Pittsburgh, Pennsylvania
Booth No.: _____
Exhibitor: _____
Gross Weight: ____ Kilos
Package No.: ____ of total ____ Packages



In Addition we will send you our self adhesive shipping labels, two of which must be attached to each package. Please contact us for these shipping labels!

5. Documentation

a.) Commercial Invoice / Packing List

This is an easy-to-complete form which will be send to you as MS-Word file per e-mail upon request!

We need separate Commercial Invoice / Packing List for goods subject to temporary importation and such for permanent importation!.

b.) Carnet ATA

If you issue a Carnet ATA, there is no need to issue a Commercial Invoice / Packing List.

Please note that a Carnet ATA can only be issued when the goods will be **imported temporarily**. The goods have to be re-exported after the show again! Give-aways and other consumable items may not been added onto the Carnet ATA

6. Dangerous goods

When you are planning to ship dangerous goods, please make sure that these need to comply with all applicable international rules and regulations.

Please contact us for any assistance you may need!

7. Insurance

All exhibits must arrange comprehensive insurance cover for their shipment!

Cretschmar MesseCargo can provide a specially designed insurance policy. Please be aware, that Cretschmar MesseCargo will arrange for insurance protection only upon written instructions!

8. Terms & Conditions

All our work is carried out under the terms and standards of ADSp (Allgemeine Deutsche Spediteurbedingungen), latest edition!