

Shipping instructions

Hydrogen Expo 2009



Columbia Metropolitan Convention Center
Columbia, South Carolina

March 30th - April 2nd, 2009



1. Your partner

Cretschmar
MesseCargo GmbH
Reisholzer Bahnstr. 33
40599 Düsseldorf

Ute Nordmann
Phone: +49-211-7401 279
Fax : +49-211-7401 276
Email: ute.nordmann@cretschmar.de

In Columbia:

Airways Freight Corp.
Contact details will follow!

2. Latest Collection of Freight

Please contact us, because this depends on the place where the goods have to be picked up!

3. Packing

Seaworthy packing is required for ocean freight transport, Export standard for airfreight!.

It is imperative that materials are crated or palletised to enable the multiple handling via a forklift or pallet truck. We recommend the use of strong durable and re-usable crates with screw-down lids to prevent loss or damage!

Goods for temporary importation (exhibits, displays, poster and similar) must be packed separately from consumable items for permanent import into the USA (give-aways, printed matter, etc.)

Please note that the import regulations wooden packages apply

4. Case Marking

Each package must be clearly marked on two sides with the following information:

Hydrogen Expo 2009
Columbia Metropolitan Convention Center
Columbia, South Carolina
Booth No.: _____
Exhibitor: _____
Gross Weight: ___ Kilos
Package No.: ___ of total ___ Packages

In Addition you will be sent by us self adhesive shipping labels, two of which must be attached to each package.



5. Documentation

a.) Commercial Invoice / Packing List

This is an easy-to-complete form which will be send to you as MS-Word file per e-mail upon request!

We need separate Commercial Invoice / Packing List for goods subject to temporary importation and such for permanent importation!.

b.) Carnet ATA

If you issue a Carnet ATA, there is no need to issue a Commercial Invoice / Packing List.

Please note that a Carnet ATA can only be issued when the goods will be **imported temporarily**. The goods have to be re-exported after the show again! Give-aways and other consumable items may not been added onto the Carnet ATA

6. Dangerous goods

When shipping dangerous goods, please make sure to comply with all applicable international rules and regulations.

Please contact us for any assistance you may need!

7. Insurance

All exhibits must arrange comprehensive insurance cover for their shipment!

Cretschmar MesseCargo can provide a specially designed insurance policy. Please be aware, that Cretschmar MesseCargo will arrange for insurance protection only upon written instructions!

8. Terms & Conditions

All our work is carried out under the terms and standards of ADSp (Allgemeine Deutsche Spediteurbedingungen), latest edition!